

Levleesky Academy

Conditions of Admission

1. By no later than the date specified by the school and prior to the first day of the pupil's admission to the school, the parent shall pay an advance enrolment fee of R1000 which shall serve as the enrolment fee. This enrolment fee is non-refundable. Under no circumstances whatsoever will this enrolment fee be returned to parents who accept a place at the school and subsequently withdraw the child prior to the first day of the child's admission to the school. If a parent pays the enrolment fee and thereafter withdraws their child before the first school day of the new term, he or she shall nevertheless be liable for payment in full of the fees for the term in question.
2. By agreed contract between the parent and the school, fees may be paid monthly, quarterly or annually.
3. All fees are payable in advance and must be paid within 3 days of the due date.
4. The due date for payments will be as follows;
 - a. Annual fees must be paid in advance no later than 3 days following the first day of the school year.
 - b. Quarterly fees must be paid in advance no later than 1 day following the first day of each quarter.
 - c. Monthly fees must be paid no later than the 1st of each month.
5. All dates for payment of fees must be strictly adhered to. Any failure to observe this condition for payment will be a breach of contract. In the event of such a breach of contract, the pupil's registration with the school will be immediately terminated and the child must immediately be withdrawn from the school. The balance of the school fees for the term in question shall immediately become due, and may be collected through the school's debt collection agency.
6. The parent shall be required to give one full term's notice in writing before withdrawing the pupil from the school. Such notice must reach the school director/principal before the 1st day of the term preceding the term when such withdrawal is to take place. If the parent fails to give such notice, he or she nevertheless will be liable for payment in full of the fees for the term in question, whether the pupil attends or not. A transfer card will not be issued to the parent until all fees have been settled in full.
7. The parent shall not be entitled to any rebate of fees if the pupil is absent for any portion of any term owing to any cause whatsoever.
8. The school reserves the right to charge interest on overdue accounts at the maximum permissible rate as determined by the National Credit Act.
9. The school shall be entitled to instruct its attorneys to attend to the collection of any overdue accounts, and the parent/s shall be liable for the payment of all legal costs incurred, on a scale as between the attorney and client, including collection commission, whether legal proceedings are instituted by the school's attorneys or not.
10. The parent shall accept the decision by the school principal in all matters relating to school organisation, discipline, and the code of conduct and such decision shall be final.
11. The school reserves the right without notice, to vary these conditions, including fee, enrolment fees and other extras, from time to time, in its entire discretion, but failure by the school to enforce any condition shall not constitute a waiver of the school's rights.
12. It is compulsory for fees to be paid by debit order. Parents undertake to ensure that funds are available in their account to meet the debit order payments as presented by the schools bankers.

I hereby confirm my acceptance of these terms and conditions.

Signature of Mother _____

Signature of Father _____